



Collin County Youth Explore Sports!

EXHIBITOR PACKET
2009 YES! Expo
Saturday, Sept. 26 ~ Collin Creek Mall
10 a.m. – 3:30 p.m.
811 N Central Expy.
Plano, TX 75075

EXHIBIT SCHEDULE:

Saturday, Sept. 26, 2009

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| 8:30a.m. – 9:30a.m. | Exhibitor check-in, located on the first floor in between Dillard's and JCPenny (directly under the food court). |
| 7:30a.m. – 9:30a.m. | All exhibitors who require additional booth set-up/decoration MUST do so during this time. |
| 10a.m. – 3:30p.m. | Exhibitors staff tables, promote organization, distribute information, provide demonstrations, register new participants, etc. |
| 10a.m. – 2p.m. | Demonstrations will be scheduled in 30 minute increments (schedule included) |
| 3:30p.m. | Exhibits close and will be broken down by YES! staff. (Any material left at your booth will be thrown away.) |

***** EXHIBIT TERMS AND CONDITIONS *****
PLEASE READ CAREFULLY TO AVOID ANY MISUNDERSTANDINGS

1) **Space Rental**

- a) **Exhibit Space Fee:** Fees for 6' skirted table and two (2) chairs in exhibit space at the YES! expo is \$75.
- b) **Demonstration Fee:** Fee for 30 minutes of demonstration time is \$50.
- c) **Required Payment:** Full payment must accompany application.
 - i) Contracts received without payment, will be put on a waiting list until payment is received.
 - ii) On-line applications are available at www.YouthExploreSports.com.
- d) **Space Assignment:** YES! reserves the right to reassign any space or rearrange exhibitors.
 - i) YES! has full discretion and authority to determine eligibility of any company seeking to participate in the expo and all products/handouts proposed to be exhibited.
 - ii) YES! reserves the right to reject any and all contracts and to demand the release of space at any time during the show.
- e) **Standard Rental:** YES! shall provide exhibitors who contract for a standard space with the following: a six (6) ft. skirted table with two (2) chairs.

2) **Cancellation Policy**

- a) **Cancellation and Late Cancellation:** In the event that written notification of intent to cancel is received by YES! within 30 days from the date space confirmation is issued; 50% of the fees paid by the Exhibitor will be refunded. No refunds will be made after this date. **General Policy: NO REFUNDS will be given for space cancellations after August 26, 2008.**
- b) **Failure to Occupy Space:** Space not occupied by 10am, will be forfeited by the Exhibitor and this space may be resold, reassigned or used by YES!

3) **Installation, Use and Restrictions of Exhibit Space**

- a) **Acceptability of Exhibits:** All exhibits shall be to serve the interest of the desired YES! audience and shall be operated in a way that will not detract from other exhibits, the exhibition or the expo as a whole. Persons, things, conduct, printed matter or anything of character, which YES! determines is objectionable to the exhibition, is unacceptable. YES! reserves the right to require the immediate withdrawal of any exhibit, which is believed to be injurious to the purpose of YES! In the event of such a restriction or eviction, YES! is not liable for any refund, rental fees or other exhibit-related expense.
- b) **Installation and Dismantling of Exhibits:** YES! and Collin Creek Mall staff expressly agrees to do all installation and dismantling of exhibit furnishing,

including table and chairs, during the time indicated in the exhibit schedule. Exhibitors are responsible for setting up all promotional material during the time indicated in the exhibit schedule. No exhibit may be erected after the shopping center opens to the public nor be dismantled before the official closing time. Any property from the Expo not removed from Center premises upon expiration or termination shall be considered abandoned and may be placed in storage or disposed of by Collin Creek Mall at exhibitor's sole expense.

- c) **Exhibit Personnel:** The Exhibitor shall have an authorized representative present at the show throughout the exhibit periods (10am – 3:30pm).
- d) **Signage:** YES! will provide a sign listing the company's name to be placed on the table to indicate location for Exhibitor, each table will be numbered and listed as submitted to YES! in the YES! Expo custom publication. Additional signage must be furnished by the exhibiting organization. YES! reserves the right to require the immediate withdrawal of any signage, which is believed to be injurious to the purpose of YES! In the event of such restriction or eviction, YES! is not liable for any refund, rental fees or other exhibit-related expense.
- e) **Damage to Exhibit Facilities:** The Exhibitor must surrender rented space in the same condition it was at commencement of occupation. The Exhibitor or his agent shall not injure or deface the floors of the exhibit facilities, the spaces or furniture of the space. When such damage appears, the Exhibitor shall be liable to the owners of the property so damaged.
- f) **Heavy Equipment:** If there is a possibility of unusually heavy materials being displayed, the Exhibitor is hereby advised that this must be cleared prior to signing up for a space. Exhibitors may carry in their own equipment, but if they require the use of any other assistance, other charges may be applied by YES! or Collin Creek Mall.
- g) **Demonstrations:** Staging areas for demonstrations are available for exhibiting organizations. Demonstrations will be scheduled in 30 minute increments. One stage will be available. Demonstrators will have five minutes to set up, and any time used over the five minutes to set up will be subtracted from the 30 minute demonstration time. All material required for the demonstration must be provided by the demonstrating entity. YES! reserves the right to require the immediate withdrawal of any demonstration, which is believed to be injurious to the purpose of YES! In the event of such restriction or eviction, YES! is not liable for any refund, rental fees or other demonstration-related expense.

4) **Rules and Regulations**

- a) **Restrictions on Use of Space:** No Exhibitor shall sublet, assign or share any part of the space allocated without written consent of YES! Aisle space shall not be used for exhibit purposes, display signs, solicitation or distribution of promotional material. Operation of sound devices is allowed if the Exhibitor complies with the restriction on loud volume. No firm or organization, not assigned space will be permitted to solicit business at the expo. Any visual or audiovisual demonstrations which constitute all or a part of the Expo are subject

to the standard operating procedures of Collin Creek Mall. The height, sound level, location and placement of the Expo shall be subject to the rights of Center tenants and department stores and shall not impede the free flow of pedestrian traffic throughout the Center.

- i) Any questions should be referred to: Shelly Martz, Common Area Coordinator at Collin Creek Mall at 972-543-5916 or email shelly.martz@ggp.com.
- ii) Aisles and exits must be kept clear, clean and free from obstruction and Exhibitors will not stand or block aisles during the show hours.

5) **Shipping Instructions**

- a) Because of lack of storage space, YES! cannot accept and store shipments of exhibit material in advance of the expo. We would suggest you contact Collin Creek Mall, 972-543-5916 for any arrangements that you might have regarding shipment and storage.

6) **YES Liability Policies**

- a) YES! and Collin Creek Mall shall not be liable nor responsible for any loss, theft, damage or injury that may occur to property of Exhibitors. YES! and Collin Creek Mall shall not be liable or responsible for the death or personal injury of Exhibitors, employees, agents, servants, guests or invitees from any cause whatsoever arising out of or from an incident to the use of the occupancy of the exhibit area by the Exhibitors, it's agents, servants, employees, guests, and invitees; and the Exhibitors, by signing up for a specific space expressly release the above named parties from liability from all and any such losses, theft, damage, injury, death and personal injury claims whatsoever.
- b) The Exhibitors shall forever reimburse, indemnify, save and keep YES! and Collin Creek Mall harmless from and against any and all liability, damages, expanses, judgments, and injury and expenses including investigation and counsel fees arising from or out of by reason of any action or other occurrences on or about the convention premises or elsewhere occasioned wholly or in part by an negligent act or acts, omission, or omissions of the Exhibitor or by any of the agents, servants, employees, guests and invitees of the Exhibitor resulting in property damage, including damage to the convention premises, or loss or injury or death to any persons arising out of or incident to or from the use or occupancy of the exhibit area by the Exhibitor, it's agents, servants, guests, employees or invitees.

On site contacts:

Jennifer Hyde, (972) 989-7294
Laura Dixon, (972) 741-9737